

LETTER OF INTENT UNDER CLAUSE 7(9) OF THE NCTE REGULATIONS 2009

F.No.WRC/APP2023/222/195/MP/2013/ 111279

Date: 10.12.13

To,
The Principal/Correspondent
**LITTLE STEP COLLEGE OF EDUCATION,
KHASARA NO. - 7/2, 7/3, STREET NO. - 19,
VILLAGE + P.O. - BORGAON, TEHSIL - SAUSAR,
DIST. - CHHINDWARA, SAUSAR - 480106,
MADHYA PRADESH**

Sub: Letter of Intent for grant of recognition for **D.El.Ed** course under clause 7 (9) of the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2009.
(Code No. **APP2023/222**)

Sir/Madam,

In terms of Section 14 of the NCTE Act, 1993 **LITTLE STEP COLLEGE OF EDUCATION, KHASARA NO. - 7/2, 7/3, STREET NO. - 19, VILLAGE + P.O. - BORGAON, TEHSIL - SAUSAR, DIST. - CHHINDWARA, SAUSAR - 480106, MADHYA PRADESH** had submitted an application (**APP2023/222**) to the WRC for grant of recognition for conducting **D.El.Ed** Course of 2 year duration for an annual intake of 50 students.

2. On the basis of scrutiny of the documents submitted by the institution, the documents attached therewith, input received from the Visiting Team Report and videography along with related documents, the Western Regional Committee in its 195th meeting is satisfied that the above institution has adequate financial resources, accommodation, library, laboratory as prescribed in the norms and standards and that it fulfils all such other conditions relating to infrastructural and instructional facilities required for proper functioning of the institution for a teacher education course. The NCTE, WRC, Bhopal intended to give Letter of Intent (LOI) before grant of formal recognition. Hence, the LOI is being issued with the following directions subject to fulfillment of all requirements under clause 7(9) of the Regulations.


3. Before grant of formal recognition under Regulation 7 (11) is considered, you are requested to submit the following:-

- (i) The institution shall initiate the process of appointment of qualified staff as per policy of State Government or University Grants Commission or University and ensure that the staff or faculty is appointed as per NCTE norms within two months. (In case of M.Ed. six months). The institution shall submit the list of the faculty as approved by the affiliating body to the Western Regional Committee. An affidavit on Rs. 100/- Non-Judicial stamp paper on the enclosed format from the Management/Institution and another affidavit on Rs.10/- Non-Judicial stamp paper on the enclosed format from each faculty member appointed are to be submitted.
- (ii) The institution shall launch its own website covering, inter alia, the details of the institution, its location, name of the course applied for with intake, availability of physical infrastructure (land, building, office, classrooms, and other facilities/amenities), instructional facilities (laboratory, library etc.) and the particulars of their proposed teaching non-teaching staff etc. with photographs, Permanent Account Number (PAN) or Unique Identity Number (UIN) of the teacher educators whenever issued by NCTE, for information of all concerned. The institution shall also make available on its website information relating to :-
 - (a) Sanctioned programmes along with annual intake in the institution.
 - (b) Name of faculty and staff in full as mentioned in school certificate along with their qualifications, scale of pay and photograph.

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- (c) Name of faculty members who left or joined during the last quarter.
 - (d) Names of students admitted during the current session along with qualification, percentage of marks in the qualifying examination and in the entrance test, if any, date of admission etc.
 - (e) Fee charged from students.
 - (f) Facilities added during the last quarter.
 - (g) Number of books in the library, journals subscribed to and additions, if any, in the last quarter.
 - (h) The institution shall be free to post additional relevant information, if it so desires.
- (iii) The institution shall submit FDR of Rs. 5.00 lakhs towards Endowment Fund and Rs. 3.00 lakhs towards Reserve Fund in the joint name of an authorized representative of the management and the Regional Director, WRC, NCTE and the same shall be maintained perpetually by way of renewal of FDRs at the intervals of every five years. The FDRs submitted by the institution are returned herewith for conversion/renewal
4. Any wrong or incomplete information on website shall render the institution liable for withdrawal of recognition, under the Act of NCTE.
 5. Admission should not be made until formal recognition order under clause 7(11) of the NCTE (Recognition Norms & Procedure) Regulations, 2009 is issued by the Western Regional Committee, NCTE and affiliation is obtained from the University/examining body concerned.
 6. You are advised to comply the above requirement before formal recognition is considered under Regulation 7(11) of the NCTE (Recognition Norms and Procedure) Regulations, 2009 under Section 14 (3) (a) of the Act.

Yours faithfully,


(Sunil Shrivastava)
Regional Director

Encl: Formats of Affidavits &
FDR No.32726402201/State Bank of India for Rs. 5.00 lakhs
FDR No.32726402971/State Bank of India for Rs. 3.00 lakhs

Copy to:-

1. The Secretary, ARPITA CULTURAL AND EDUCATIONAL SOCIETY, PLOT NO.5, MARKET ROAD, GURUDEV COLONY, WARD NO.15, VILLAGE/P.O./TEHSIL - SAUSAR, DIST. CHHINDWARA, SAUSAR-480106, MADHYA PRADESH.
2. The Director, State Council for Education Research and Training, Wing "B", Pustak Bhawan Arera Hills, Bhopal, Madhya Pradesh with a request that process of appointment of qualified staff should be as per policy of state Govt. and all assistance be provided to the institution to ensure that all faculty is appointed as per NCTE Norms within two months and grant affiliation to the institution only after the institution presents formal recognition order issued under clause 7 (11) of the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2009.
3. Institution file No.APP2023/222.


Regional Director